



Certified Professional Guardianship and Conservatorship Board

Monday, September 9, 2024

Zoom Meeting

7:30 a.m. – 9:00 a.m.

MEETING MINUTES

Members Present

Judge Robert Lewis, Chair
Judge Grant Blinn¹
Judge Cadine Ferguson-Brown²
Commissioner Solomon Kim
Ms. Lynda Clark
Ms. Kristina Hammond
Ms. Camille Minogue
Mr. William Reeves
Dr. K. Penney Sanders
Mr. Dan Smerken³
Ms. Susie Starrfield

Guests – See last page

Staff Present

Mr. Christopher Stanley
Ms. Stacey Johnson
Ms. Cynthia Kennedy
Ms. Thai Kien
Ms. Kay King
Ms. Collette Mason
Ms. Maureen Roberts
Ms. Rhonda Scott
Ms. Sherri White

Members Absent

Ms. Melanie Maxwell
Dr. Anita Souza

1. Meeting Called to Order

Judge Robert Lewis called the September 9, 2024 Certified Professional Guardianship and Conservatorship (CPGC) Board meeting to order at 7:30 a.m.

2. Welcome, Roll Call & Approval of Minutes

Judge Lewis welcomed all present and called for approval of the minutes.

Motion: Ms. Minogue moved to approve the August 12, 2024 minutes as written.
Ms. Starrfield seconded. The motion passed.

3. Executive Session (Closed to Public)

4. Reconvene (Open to Public)

5. Chair's Report

Judge Lewis announced that committee reassignments are in progress with the incoming Chair, Judge Ferguson-Brown. The committees will now have co-chairs. The October meeting will be hybrid: both in person and by Zoom. The November meeting falls on Veterans Day, and will instead be held on November 18. A special meeting may be held, or an email vote may occur, if grievance matters need to be voted on prior to the November 18th meeting.

¹ Judge Blinn joined at 8:37 am

² Judge Ferguson-Brown joined at 7:37 a.m.

³ Mr. Smerken joined at 7:37 a.m.

6. Grievance Report

Ms. Scott presented the August grievance report, which is available in the meeting packet. Last month, the Board received five (5) new grievances. There are a total of twenty-five (25) unresolved grievances. Currently, there are two hundred sixty (260) active CPGCs.

7. Application Committee

Ms. Starrfield presented the idea of a mentorship program for experienced and new CPGCs. Board members generally agreed that this would be a good idea to discuss at the October meeting.

8. Vote on Executive Session Discussion

On behalf of the Application Committee, Ms. Starrfield presented the following applications for Board action:

Motion: Ms. Starrfield moved to deny Henry Amisone's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others. Judge Ferguson-Brown seconded. None opposed, none abstained. The motion carries.

Motion: Ms. Starrfield moved to conditionally approve Rachel Berberich's application for certification with transferrable skills in healthcare and social services. Judge Ferguson-Brown seconded. None opposed, none abstained. The motion carries.

Motion: Ms. Starrfield moved to approve Heather Chase's application for certification with transferable skills in social services and financial. Judge Ferguson-Brown seconded. None opposed, none abstained. The motion carries.

Motion: Ms. Starrfield moved to deny Kimberlee Porter's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others. Judge Ferguson-Brown seconded. Mr. Reeves opposed, none abstained. The motion carries.

Motion: Ms. Starrfield moved to approve Vanessa Sherrer's application for certification with transferable skills in social services. Judge Ferguson-Brown seconded. None opposed; Ms. Minogue and Dr. Sanders abstained. The motion carries.

On behalf of the Standards of Practice Committee, Dr. Sanders presented the following grievances for Board action.

Motion: Dr. Sanders moved to forward grievance 2024-044 to Superior Court as a complete grievance. Seconded. None opposed, none abstained. The motion carries.

Motion: Dr. Sanders moved to forward grievance 2024-045 to Superior Court as a complete grievance. Ms. Starrfield seconded. None opposed, Ms. Starrfield abstained. The motion carries.

- Motion: Dr. Sanders moved to forward grievance 2024-046 to Superior Court as a complete grievance. Ms. Starrfield seconded. None opposed, none abstained. The motion carries.
- Motion: Dr. Sanders noted for the record that grievance 2024-047 was dismissed by AOC Staff prior to Board meeting due to lack of jurisdiction.
- Motion: Dr. Sanders moved to forward grievance 2024-048 to superior court as a complete grievance. Ms. Starrfield seconded. None opposed, none abstained. The motion carries.
- Motion: Dr. Sanders moved to forward grievance 2024-049 to superior court as a complete grievance. Ms. Starrfield seconded. None opposed, none abstained. The motion carries.
- Motion: Dr. Sanders moved to dismiss grievance 2024-013 following review of court actions. Ms. Starrfield seconded. Ms. Minogue opposed, none abstained. The motion carries.
- Motion: Dr. Sanders moved to dismiss grievance 2024-016 following review of court actions. Ms. Starrfield seconded. None abstained. The motion carries.
- Motion: Dr. Sanders moved to dismiss grievance 2024-018 following review of court actions. Judge Ferguson-Brown seconded. None opposed, none abstained. The motion carries.

9. Wrap Up/Adjourn

Judge Lewis expressed his appreciation for the members of the Board and made heartfelt goodbyes as this is his last meeting as a Board Member. The Board welcomes Judge Ferguson-Brown as the Chair beginning in October. With no other business to discuss, Judge Lewis adjourned the September 9, 2024 CPGC Board meeting at 8:52 a.m. The next Board meeting will be hybrid and take place both at the SeaTac office and via Zoom on October 14, 2024 beginning at 9:00 a.m.

Recap of Motions:

MOTION SUMMARY		STATUS
Motion	It was moved and seconded to approve the August 12, 2024 minutes.	Passed
Motion	Ms. Starrfield moved to deny Henry Amisone's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others. Judge Ferguson-Brown seconded. None opposed, none abstained.	Passed
Motion	Ms. Starrfield moved to conditionally approve Rachel Berberich's application for certification with transferrable skills in healthcare and social services. Judge Ferguson-Brown seconded. None opposed, none abstained.	Passed

Motion	Ms. Starrfield moved to approve Heather Chase's application for certification with transferable skills in social services and financial. Judge Ferguson-Brown seconded. None opposed, none abstained.	Passed
Motion	Ms. Starrfield moved to deny Kimberlee Porter's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others. Judge Ferguson-Brown seconded. Mr. Reeves opposed, none abstained.	Passed
Motion	Ms. Starrfield moved to approve Vanessa Sherrer's application for certification with transferable skills in social services. Judge Ferguson-Brown seconded. None opposed; Ms. Minogue and Dr. Sanders abstained.	Passed
Motion	Dr. Sanders moved to forward grievance 2024-044 to Superior Court as a complete grievance. Seconded. None opposed, none abstained.	Passed
Motion	Dr. Sanders moved to forward grievance 2024-045 to Superior Court as a complete grievance. Ms. Starrfield seconded. None opposed, Ms. Starrfield abstained.	Passed
Motion	Dr. Sanders moved to dismiss grievance 2024-046 for no jurisdiction. Ms. Starrfield seconded. None opposed, none abstained.	Passed
Motion	Dr. Sanders noted for the record that grievance 2024-047 was dismissed by AOC Staff prior to Board meeting due to lack of jurisdiction.	Passed
Motion	Dr. Sanders moved to forward grievance 2024-048 to superior court as a complete grievance. Ms. Starrfield seconded. None opposed, none abstained.	Passed
Motion	Dr. Sanders moved to forward grievance 2024-049 to superior court as a complete grievance. Ms. Starrfield seconded. None opposed, none abstained.	Passed
Motion	Dr. Sanders moved to dismiss grievance 2024-013 based on court actions. Ms. Starrfield seconded. Ms. Minogue opposed, none abstained.	Passed
Motion	Dr. Sanders moved to commence investigations for grievances 2024-016 based on court actions. Ms. Starrfield seconded, none abstained.	Passed
Motion	Dr. Sanders moved to dismiss grievance 2024-018 based on court actions. Judge Ferguson-Brown seconded. None opposed, none abstained.	Passed

Guests:

Deborah Jameson
Brenda Morales
Melissa McDermott

Karen Newland, Puget Sound Guardians
Glenda Voller